



46 - Free Entitlement Funding

Policy statement

The Government provides free funding for children of 2, (subject to eligibility) 3 and 4-year olds for up to 15 hours per week. This is available in the term **after** your child turns 2 / 3 and is claimed on your behalf by the Preschool. Each term we are asked by the Local Education Authority (LEA) to give estimated figures of 2, 3 and 4 year olds expected to be attending in the subsequent term. The term before they are eligible, we ask parents of qualifying children, to i) let us have sight of the child's birth certificate and ii) to complete a declaration form. These forms are then inputted on to the LEA portal with actual figures of children attending. The grant can be claimed for more than one setting, providing you do not claim for more than 15 hours in one week.

Extended Offer 30h

The Government has offered an extra 15 hours of child care a week to eligible families (please see www.childcarechoices.gov.uk for further information and eligibility and criteria). If you think you are eligible for the extended entitlement it is your responsibility to confirm eligibility using the links provided on the childcare choices website. If eligible, you will receive an eligibility code, you will need to share this code with your chosen child care provider by filling out a parent declaration form, the term before they are due to be eligible. Your code will be verified before your child starts attending. Ruskin Road Preschool are only able to offer 25hours and this will be offered as an extended lunch club (12.30-2.30) following the Early Years Foundation Stage framework.

You are able to claim the extended free entitlement in more than one setting. We will endeavour to work with you and any other provider you choose to take up your free entitlement.

Procedures

We are able to offer the Universal Funding (15 hours) Monday to Friday 09.30-12.30, = 15 hours

If you require the Extended Hours we will be able to offer you, Monday to Friday 09.30-12.30 + Afternoon session 12.30-2.30 = 25 hours, or a variation of days and Lunch Clubs to suit your family's needs.

We are also offering a wrap around service, we will collect your child from All Saints Carshalton and return to Preschool to attend our afternoon session.

- The parent will need to complete the parent declaration form and return to the setting the term before the child is eligible for the funding.
- If the parent is eligible for the Extended offer, it is their responsibility to apply for the code and return it along with the parent declaration form to the setting.
- If the parents' code is not validated, or if they fall out of eligibility, it is their responsibility to inform the setting. The parent(s) will be liable for the fees for that period.
- Places are allocated by arranging our waiting list in date order from the day we receive the application form. In addition, our policy may take into account siblings already attending the setting or for siblings who have recently left for Reception. (The full Admissions Policy may be seen on request)

Further guidance

- <https://childcare-support.tax.service.gov.uk/>

This policy was adopted by	Ruskin Road Preschool	<i>(name of provider)</i>
On	<u>4/7/2018</u>	<i>(date)</i>
Date to be reviewed	<u>01/08/2019</u>	<i>(date)</i>
Signed on behalf of the provider	<u>Lisa Pearce</u>	
Name of signatory	<u></u>	
Role of signatory (e.g. chair, director or owner)	<u>Manager</u>	
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